



# Indigenous Internship Program Application

*To be completed by the applicant (student)*

## Your Details

Please provide the following details:

Family Name:	First Names:
Gender: Male / Female / X	Date of Birth: ____/____/____
Place/Country of Birth:	Present Address <sup>1</sup> :
Permanent Address:	Mobile phone number:
Telephone:	
Email address:	

### In case of emergency:

Please provide two contacts that should be contacted in an emergency situation:

Contact 1	
Name	
Address	
Contact	<ul style="list-style-type: none"> <li>• Home</li> <li>• Mobile</li> </ul>
Email	

Contact 2	
Name	
Address	
Contact	<ul style="list-style-type: none"> <li>• Home</li> <li>• Mobile</li> </ul>
Email	

### Source of income during the internship:

Will you have any other source of income during the NIP?	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> (If yes please give full details in an attached statement)
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<sup>1</sup> Only if different to permanent address

## Purpose of the Internship

### **Please attach Expression of Interest (EOI)**

Please explain the reason(s) for your application, two page maximum :

1. Why and what attracted you to apply?
2. What you'd hope to achieve from the Internship at NHMRC?
3. How will the internship contribute to your overall undergraduate degree/post graduate degree?
4. Your ability to work independently under limited direction.

## Internship Period<sup>2</sup>

Please give an indication of when you are available:

Summer University break

[Click here to enter text.](#)

## Your Qualifications and University Experience

1. Starting with your current undergraduate /post graduate, list your higher education qualifications and include:

- Institution name, place and country
- dates attended from (mm/yyyy to mm/yyyy)
- degree obtained/expected
- major subject of study.

[Click here to enter text.](#)

2. List any University scholarships or academic distinctions:

[Click here to enter text.](#)

3. List any publications:

[Click here to enter text.](#)

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<sup>2</sup> The internship runs for eight to twelve weeks over mid-November and mid-January (during the summer university break) each year, however there is flexibility around these timeframes. You must commit to the minimum internship length (eight weeks).

## Your work experience

1. Describe any practical experience you may have had and provide details of your duties:

[Click here to enter text.](#)

2. Tell us about your career plans:

[Click here to enter text.](#)

## Referees

Please list two (2) persons (not related to you) who are familiar with your character and qualifications.

Referee 1	
Full name and title:	
Contact details, both telephone and email:	
Occupation:	

  

Referee 2	
Full name and title:	
Contact details, both telephone and email:	
Occupation:	

## Applicant Certification

I certify that the above information is true, complete and correct to the best of my knowledge and belief.

Signature:

Date: [Click here to enter text.](#)

## Submitting your application

1. The following documentation must be included when making an application for an internship:

- Completed Indigenous Internship Program Application form
- Evidence to confirm that you are of Aboriginal and/or Torres Strait Islander descent
- Authenticated academic transcripts listing results achieved (or scanned copy of electronic submission)
- Expression of Interest (maximum two pages)

2. **Electronic applications** should be sent to [recruitment@nhmrc.gov.au](mailto:recruitment@nhmrc.gov.au) and should have the words Indigenous Internship Application and your name in the subject line. Successful applicants will be required to bring original authenticated academic transcripts for verification upon commencement of the internship. Receipt of electronic applications will be acknowledged by return email.

3. **Hard copy applications** should be sent to the following noting **that applications close at 5:00pm, Friday 25 October 2019:**

*Director, Human Resources  
National Health and Medical Research Council  
GPO Box 1421  
Canberra ACT 2601  
Australia*

*Telephone: +61 2 6217 9217*

*Hard copy applications will not be acknowledged.*

4. **Incomplete applications** will not be considered.