I7. Peer Review Policy

NHMRC will appoint one or more Program Grant Review Panel/s (PGRP) based on the number and breadth of applications received. The PGRP/s will be comprised of experts who will consider applications against the assessment criteria. Applications which the PGRP/s consider “not competitive” after shortlisting has been conducted will be removed from further consideration. Applicants will be advised accordingly.

I7.1 Interviews

Interviews will be of one to two hours in duration. NHMRC may invite Additional Expert/s with expertise in an application’s field/s of research to participate in the interview panels. Applicants will be advised of panel membership (but not spokesperson and Additional Expert identity) 3 working days prior to the interviews. Spokespersons and Additional Experts will be introduced at the interview.

All CIs on competitive applications will be invited to attend the interview. There is a strong expectation that all CIs will attend the interviews. CIs who cannot attend interviews will be expected to provide the NHMRC with adequate explanations and/or documentation i.e. medical certificates.

The Interview schedule is settled taking into account several different factors affecting the process, and as such once an applicant has been notified of their interview date and time, it cannot be changed.

Should a team have a preference for a specific time or date, they must notify the NHMRC of this prior to 1 July 2014. The NHMRC will consider the request, however, due to the various factors affecting the scheduling of interviews the NHMRC cannot guarantee that applicant requests will be accommodated.

Additional Personnel are not permitted to attend interviews.

A written list of publications (only) that have occurred since the application was submitted may be provided to the PGRP via the Program Grant mailbox (program.grants.preaward@nhmrc.gov.au) no later than 11:59PM Tuesday 14 October 2014. This document should list the publications in a standard journal format, along with the date the publications were accepted by the publisher. A maximum of one page is allowed per CI, and the document must be submitted with each CI’s update on a separate page.

Applicants will not be permitted to provide the PGRP with any other written material at the interview, however verbal updates may be provided on achievements such as conference participation, patents etc.

Source URL (retrieved on 02/06/2015 - 13:12):