



**Australian Government
National Health and Medical Research Council**

**STATEMENT OF COMPLIANCE
WITH THE AUSTRALIAN CODE OF PRACTICE FOR THE CARE AND USE OF ANIMALS FOR
SCIENTIFIC PURPOSES**

I,(name),(position), as the Head of the institution or delegate responsible for compliance with the *Australian code of practice for the care and use of animals for scientific purposes* (the Code), declare that(institution) complies with the Code.

As specified in the Code, the institution accepts responsibility for the care of all animals used for scientific purposes by this institution, and for ensuring that all persons involved in the care and use of animals are cognisant of their responsibilities for compliance with the Code, as well as with relevant Commonwealth and/or State laws or regulations.

The institution is aware that:

- (a) failure to comply with the Code may result in the suspension of all or part of NHMRC funding to the institution;
- (b) regardless of the funding source or venue, all research using animals must comply with the Code;
- (c) this declaration is inclusive of all scientific purposes conducted at the institution or at any other site where its staff are involved; and
- (d) an AEC Annual Report must be provided to the NHMRC.

Signed: _____ Date _____

Contact person at institution for enquiries regarding this Statement of Compliance & AEC Annual Report

Name: Position Address:

Tel.:
E-mail:

<i>Please return completed form by 31 March 2008 to:</i>	
PLEASE NOTE NEW ADDRESS Research Ethics Section NHMRC GPO Box 1421 CANBERRA ACT 2601	PLEASE NOTE NEW PHONE AND FAX NUMBERS Telephone: (02) 6217 9070 Facsimile: (02) 6217 9155

Privacy and Confidentiality. All information provided in this form will be treated confidentially. This form is also available at: <http://www.nhmrc.gov.au/ethics/animal/issues/index.htm>

ANIMAL ETHICS COMMITTEE ANNUAL REPORT (one per institutional AEC)

To be considered at a quorate AEC meeting to allow input from all categories of membership

Composition of AEC

1. Name of AEC

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2. Associated organisations for which the AEC accepts responsibility for the care and/or use of animals for scientific purposes (One report per AEC, **NOT** per associated organisation)

3. Membership of AEC as at 31 December 2007 (separate list may be attached – please use same format)

AEC Chair

Name	
Relationship to institution	

Other Members

Category	No. of members	*Attendance of each member	Institutional employee?		**Full Members	Observers
			Yes N ^o	No N ^o	Number	Number
A						
B						
C						
D						
Other (Describe role)						
Other (Describe role)						
Other (Describe role)						
Other (Describe role)						

*Record the number of meetings each member, in each category, attended eg Category A: 4/5, 5/5, 3/5.

**Full members are those involved in the decision making process

4. How many meetings were held during the period covered by this statement?

According to the Code, how many were quorate?

For non-quorate meetings, how were applications handled? Did the project commence before quorate approval?

Applications for the year 2007 (to assist the NHMRC Animal Welfare Committee in developing animal welfare policy)

5. (i) Applications submitted to AEC which involve:

	Species	No. of applications	No. of animals approved	No. of animals used for all active projects	Source of NHP
Great apes (gorilla, chimpanzee, orangutan and bonobo)					
Other non-human primates					
Non-human primates used for transplantation					

ANIMAL ETHICS COMMITTEE ANNUAL REPORT (one per institutional AEC)

5 (ii) Applications submitted to the AEC which involve:

	No. of applications	No. of animals approved	No. of animals used for projects approved this year	No. of animals used for ALL active projects (not just those approved for this year)
Creation of hybridoma				
<i>In vivo</i> (ascites) production of monoclonal antibodies				
Genetically modified mice				
Other genetically modified animals				

5 (iii) Tissue sharing: how is tissue sharing encouraged and administered at your institution?

5 (iv) other species - please provide details below. If insufficient space please attach separate list (see page 5)

Species	Number of applications	Number of animals used for all active projects

6 (i) Application outcomes

Application outcomes	Number
Number of new applications	
Number of new applications approved as submitted	
Number of applications approved only after modification	
Number of applications rejected	
Number of continuing and active projects	
Number of withdrawn applications	
Number of applications conducted at more than one site and are external to your institution ie at another institutions, including overseas (see 2.2.42 of the Code).	
As at 31 December 2007, how many annual reports have been received for continuing and active projects?*	
As at 31 December 2007, how many annual reports are outstanding?*	
As at 31 December 2007, how many applications are awaiting a decision?*	

*If reports are not due by 31 December please indicate and advise what system the AEC has in place (eg, annual reports due a year after approval, or for example in February each year for the previous year).

6 (ii) How does the ethics committee administer projects undertaken by your researchers at sites within other organisations, both in Australia and overseas (see 2.2.42 of the Code)?

In Australia?

Overseas?(Please specify country)

7. How did the AEC deal with applications in which a decision by consensus was difficult to achieve?

ANIMAL ETHICS COMMITTEE ANNUAL REPORT (one per institutional AEC)

Procedures

8. What procedures does the AEC adopt with regard to interviewing applicants?

9. Describe any grievances from applicants to, or members of, the AEC and how the AEC dealt with them.

10. How many instances of non-compliance with the Code occurred? Describe the infringement and level of seriousness (minor to severe) and how the AEC responded.

11. (i) When, how and by whom was your AEC last internally reviewed? (See 2.1.1(ix) of the Code 7th edn)
(Note that the response should not include State and Territory government reviews)
(ii) When, how and by whom was your AEC last externally reviewed? (see 2.1.2 of the Code 7th edn)
(iii) Where was the review published?

Monitoring

12. (i) How many animal facilities are monitored by the AEC (see 4.4.1 of the Code 7th edn)?

12. (ii) How many times did the AEC visit the animal facility and laboratory areas during the reporting period (see 2.2.29 & 2.2.32 of the Code, 7th edn)?

12. (iii) Where conducted, how is fieldwork monitored (see 2.2.29 of the Code, 7th edn)?

AEC Chairperson

Name:	Signature:	Date:
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THANK YOU FOR ASSISTING THE NHMRC ANIMAL WELFARE COMMITTEE.

