

# NHMRC Training Fellowships

Covering:

## **Overseas Training Fellowships:**

1. Biomedical (CJ Martin) Overseas Fellowship
  2. Clinical (Neil Hamilton Fairley) Overseas Fellowship
  3. Public Health (Sidney Sax) Overseas Fellowship
  4. INSERM Exchange Fellowship
  5. Aboriginal and Torres Strait Islander Health Research Fellowship
- Including information on:  
NHMRC/RG Menzies Fellowship

## **Australian Training Fellowships:**

6. Biomedical (Peter Doherty) Fellowship
7. Australian Clinical Research Fellowship
8. Public Health Fellowship
9. Health Professional Research Fellowship
10. Australian Research Training Fellowship (Part-time)
11. Primary Health Care Fellowship
12. Howard Florey Centenary Fellowship
13. Aboriginal and Torres Strait Islander Health Research Fellowship

## Funding Rules

for funding commencing in

# 2007

National Health and Medical Research Council  
**Fellowships**  
Funding Rules for Funding Commencing in 2007

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## Acronyms

The following acronyms are used throughout these guidelines

National Health and Medical Research Council	NHMRC / the Council
The Secretary of the NHMRC	the Secretary
The Training Awards Committee	TAC
<i>National Health and Medical Research Council Act 1992</i>	the Act
Training Fellow	Fellow
Overseas Training Fellowships Refers to:	Biomedical (CJ Martin) Fellowships; Clinical (Neil Hamilton Fairley) Fellowships; Public Health (Sidney Sax Fellowships); Aboriginal and Torres Strait Islander Health Research Fellowship; & INSERM Exchange Fellowships.
Australian Training Fellowships Refers to:	Biomedical (Peter Doherty) Fellowship; Australian Clinical Research Fellowship; Public Health Fellowship; Health Professional Research Fellowship; Australian Research Fellowship (part-time); Howard Florey Centenary Fellowship; Aboriginal and Torres Strait Islander Health Research Fellowship; & Primary Health Care Fellowship.

National Health and Medical Research Council  
**Fellowships**  
Funding Rules for Funding Commencing in 2007

## 1 Introduction

These guidelines set out the funding rules under the *National Health and Medical Research Council Act 1992* for Fellowships.

These Guidelines are written on the basis that it is the researcher who is the applicant. However, funding from the NHMRC is provided to organisations, not to individual researchers.

## 2 Objectives

The purpose of NHMRC Training Fellowships is to provide opportunities for Australian researchers to undertake research that is both of major importance in its field and of benefit to Australian health. Training Fellowships provide a vehicle for training in basic research either in Australia or overseas (where appropriate), to enable Fellows to work on research projects with nominated advisers. Fellowships are offered to a limited number of persons of outstanding ability who wish to make research a significant component of their career.

Specific objectives for each individual Fellowship type are available in the Appendices.

## 3. Description

The attached Appendices provide descriptions of the respective categories of each Training Fellowship and their particular requirements. Applicants must refer to the Appendices.

### 3.1 NHMRC/R.G. Menzies Fellowship

Applicants for a Biomedical (C.J. Martin) Fellowship, a Clinical (Neil Hamilton Fairley) Fellowship or a Public Health (Sidney Sax) Fellowship may also be considered for the one NHMRC R.G. Menzies Fellowship awarded each year. This award is in addition to the award of each of the three Fellowships, and therefore does not replace any of these awards. A separate application is not required.

This Fellowship is offered under identical conditions as the other three Fellowships except that the Menzies Foundation provides additional financial support for the Fellow. The Foundation is seeking applicants with leadership ability, capacity to contribute to the life of a university or research institution and interests in the service of others.

## 4 Training Fellowship Eligibility

To be eligible to apply for NHMRC Training Fellowships, the applicant must meet the following general criteria, as well as any additional criteria specific to the Fellowship type, as outlined in the Appendices. To be eligible to apply, applicants must, **at the time of application:**

- be an Australian citizen or have Permanent Resident Status and not be under bond to

any foreign government;

- meet NHMRC Research Funding Access Policy requirements (see <http://www.nhmrc.health.gov.au/research/general/access.htm> for details);
- hold a doctorate in a health related field of research or will submit a thesis for such by December of the year of application. The Fellowship can commence on 1 January;
- have demonstrated their interest in, and ability to pursue, a career in research;
- at 30 June 2006, have no more than two (2) years postdoctoral **research** experience from the date that the doctoral thesis was passed (this does not apply to Health Professional Training Fellowships or Howard Florey Centenary Fellowships);
- provide a specific study plan within a clearly defined area;
- organise affiliation with an NHMRC registered Administering Institution within Australia to carry out the study. Institutions can apply for registration by completing the form provided by the NHMRC Helpdesk (1800 500 983). Approval of registration will be subject to NHMRC guidelines;
- for overseas training Fellowships, organise affiliation with an overseas investigator/institution to carry out the study; and
- conduct research of benefit to Australia.

Fellowship applicants must have fulfilled all obligations from previous NHMRC Grants or Funding Agreements (including final and progress reports). Potential applicants who have not fulfilled all obligations from previous NHMRC Grants or Funding Agreements are ineligible to apply.

## 5 Funding

### 5.1 Level of Funding

The NHMRC reserves the right to determine the level of funding allocated to each Training Fellowship. The Council may also exercise its discretion as to the number and type of Training Fellowships to be offered in any one year, and may not recommend any, if such a course is warranted. All allowances are reviewed annually by Council.

### 5.2 Funding Details

General details for all Training Fellowship types are as follows, however applicants should consult the Appendices for any additional information specific to each individual Training Fellowship type.

#### 5.2.1 *Salary Packages*

Training Fellowship packages commence at the TSP1 level, currently at \$62,250; if appropriate clinical loadings\* will be paid. Howard Florey Centenary Fellowships, however, commence at the TSP2 level, currently \$73,750.

Salary packages and allowances are payable in Australian currency to the Australian Administering Institution nominated by the Fellow and approved by the Council. Such payments shall be made quarterly. Advances against anticipated and authorised expenses may be paid.

Fellows shall make their own arrangements to obtain necessary health insurance, foreign currency, passports and visas, however letters to facilitate such applications shall be provided to approved fellows on request.

\* based on full-time research—pro-rata applies for part-time Training Fellowships, see relevant Appendices for details.

### 5.2.2 *Superannuation*

The NHMRC provides the employer's contribution to superannuation, as well as the Superannuation Guarantee Contribution (SGC) in the salary package.

### 5.2.3 *Australian Allowances*

For Australian Training Fellowships and the Australian component of Overseas Training Fellowships:

- a maintenance allowance of AU \$5,000 pa\* (\$10,000 pa for Howard Florey Centenary Fellows) is payable;
- under certain circumstances Training Fellows may earn additional income. See Deed of Agreement for details.
- Howard Florey Centenary Fellows also attract a Relocation Allowance of \$5,000 which is payable as a lump sum in the first payment of the Fellowship.

\* based on full-time research—pro-rata applies for part-time Training Fellowships, see relevant Appendices for details.

### 5.2.4 *Overseas Allowances*

- For Overseas Training Fellowships only an accommodation allowance is payable to a Fellow appropriate to the centre in which he/she is resident. The allowance is adjusted for an accompanying spouse and children.
- a Cost of Living allowance set by NHMRC to partially compensate for the cost of living difference between Australia and the nominated overseas country is also payable.

### 5.2.5 *Travelling Expenses*

For Overseas Training Fellowships only, minimum cost airfares for the Fellow and dependants will be provided for direct travel to, and return from, the overseas centre on one occasion in each direction. The cost of any travel requirements in excess of those authorised by the Council under these rules shall be met by the Fellow. No allowance shall be payable in respect of the conveyance of luggage, goods or chattels not covered by the free allowance provided under normal passenger agreements. The cost of travel insurance will not be reimbursed, but airport and related travel taxes will be reimbursed.

### 5.2.6 *Other Costs*

It is expected that compulsory fees, and additional research related expenses incurred during the tenure of the Training Fellowship shall be the responsibility of the host institution.

## 5.3 Duration of Funding

Training Fellowships range in length between two and four years. Details for each Training Fellowship are available in the Appendices.

Successful applicants must take up their Training Fellowship within 12 months of the Offer of Award ie. by 31 December of the agreed first year of funding. The commencement date of the Training Fellowship for payment purposes is the date on which work is commenced at the nominated research Centre/Institution.

The Council may, at its discretion, for what is considered grave cause, suspend the tenure of a Training Fellowship for such time as is thought fit, or deprive a Fellow of their Training Fellowship and, from that date, the stipend or other payments due shall cease.

## 6 Cross-scheme Funding

The NHMRC may liaise with other funding agencies to discuss any overlap between applications in order to avoid duplication of Funding.

## 7 Application Process

### 7.1 Applications

Applicants must meet the following general application requirements, as well as any requirements specific to the individual Training Fellowship applied for (see Appendices for details).

The Training Fellowship application is the prime source of information available to the Training Awards Committee (TAC). The application must contain all the information necessary for assessment without the need for further written or oral explanation, or reference to additional documentation, including the World Wide Web, unless requested by the TAC.

### 7.2 Certification

It is the responsibility of the nominated Administering Institution to ensure that all signatures required in the application form are present. Currently these are only mandatory on the hard copy application.

### 7.3 Submission of Applications

Applicants should consult the Appendices for the exact requirements of each specific Training Fellowship type, however applications for Training Fellowships generally consist of seven parts:

1. completed application form, including any additional text;
2. evidence of residence status (if relevant);
3. notification of Award of PhD (as appropriate);
4. academic transcript;
5. two referee reports, an independent and an applicant nominated;
6. initial supervisor's report, including supervisor CV, [for Overseas Fellowships, this is the overseas supervisor];and
7. evidence of any ethics clearances required. [**This is not essential until funding commences**].

#### 7.3.1 *Application Format (Hard copy and electronic)*

All documents must be written in English and must comply strictly with the format and submission requirements.

For the original, hard copy application, all pages should be in black type, use a single column and 12 point Times New Roman font on white A4 paper, printed on one side only and unbound. Any additional information must also be submitted on A4 paper. Variants such as mathematical typesetting languages may also be used. References may be reproduced in 10 point font size. Colour graphs or colour photographs may be included but they will be reproduced in black and white.

For instructions regarding the electronic submission of applications, please refer to the Instruction Booklets.

For details see:

- *Instruction Booklet for Overseas Biomedical (CJ Martin), Overseas Clinical (Neil Hamilton Fairley), Overseas Public Health (Sidney Sax), Overseas Aboriginal and Torres Strait Islander Health Research Fellowship, and INSERM Exchange Fellowships;*
- *Instruction Booklet for Australian Biomedical (Peter Doherty), Australian Clinical Research, Public Health (Australia), Health Professional Research, Australian Research Training (part-time), Aboriginal and Torres Strait Islander Health Research Fellowship, and Primary Health Care Fellowships; and*
- *Instruction Booklet for Howard Florey Centenary Fellowships.*

Each document is available from the NHMRC website at: [www.nhmrc.gov.au](http://www.nhmrc.gov.au)

### 7.3.2 *Application Form and Instructions to Applicants*

All applications should be submitted on the special forms which, together with details of the salary packages and conditions associated with NHMRC Funding and Training Fellowships, are available from the administrative officers of universities, hospitals and other research institutions or from the NHMRC website at: [www.nhmrc.gov.au](http://www.nhmrc.gov.au)

Specific application instructions for Training Fellowships are provided in the relevant *Instruction Booklet*, also available from the NHMRC website.

### 7.3.3 *Number of Application Copies*

An original single-sided application is required for all Training Fellowship types.

### 7.3.4 *Closing Date for Applications*

Applications for all Training Fellowship types are due on 7 July. The electronic and paper original of the Training Fellowship application must be received by the NHMRC by close of business on that date. Applications received after close of business on 7 July will not be accepted.

Applications may be withdrawn, but may not be changed after submission. Additions, deletions and modifications will not be accepted after submission. This includes updates to publication lists.

### 7.3.5 *Referee and Supervisor Reports*

It is the applicant's responsibility to ensure that required referee and supervisor reports are either enclosed with the application or are provided separately by the due date.

Of particular importance for Overseas Training Fellowships is the statement from the proposed overseas supervisor agreeing to host the Fellow, without which the application will be deemed ineligible.

For all Training Fellowship applications, a multi-use supervisor/referee report form is provided ([www.nhmrc.gov.au](http://www.nhmrc.gov.au)) for completion by:

- (i) Two referees, one of whom should be well acquainted with the applicant's work, to comment on the project and the applicant's ability to undertake the work proposed. The second is to be an independent referee. This referee is to have had no substantive professional or private

contact with the applicant or to have had any previous or current collaboration with the applicant's recent or planned supervisors, but should be knowledgeable in the field of study. This referee is not to be at the applicant's current institution. ; and

- (ii) the initial supervisor for the Training Fellowship [for Overseas Fellowships this is the Overseas Supervisor]. The proposed supervisor is to attach to their report a 2 page CV incorporating the following:
- Personal details: name, title, current position;
  - Education: degrees/qualifications, year, institution Experience: postgraduate professional and research positions held in last 5 years;
  - Support: details of current and past (last 6 years) grants held; and
  - List in chronological order: the titles, all authors and complete references to publications (of the supervisor) pertinent to the application.

Use the guidelines to referees given on the multi-use report form on the web page. You should make it clear to your supervisor and referees that they should send this report directly to the Office of NHMRC by the deadline for the submission of applications. The means of submission of the report to the mailbox is given on the form. It is not the same mailbox that should be used to submit the application.

Referees and proposed Supervisors should email reports to [NHMRC.Referee.CARSS@health.gov.au](mailto:NHMRC.Referee.CARSS@health.gov.au)

### 7.3.6 *Ethics Clearances*

It is the responsibility of the Fellow to obtain ethics clearances. No payments will be made until the appropriate clearances are received by the Secretary. **It is not essential that clearances be provided with the application.**

For Overseas Training Fellowships it is also the responsibility of the Fellow to obtain ethics clearances at the overseas institution. In addition, the Fellow must, on return to Australia, ensure that appropriate clearances are obtained from the Australian Administering Institution and that evidence of their existence is forwarded to the NHMRC.

For some research proposals it is possible that ethics clearances may not initially be required. In this case successful applicants should write to the NHMRC, through their Research Office, advising of this and of the estimated date from which ethics clearances will be required. This letter, or e-mail, should be endorsed by the Fellow's supervisor or mentor.

### 7.3.7 *How to Complete and Submit Applications*

The Deed of Agreement and Schedule are to be read by applicants before submitting a Training Fellowship application. It is possible that both the Deed of Agreement and the Schedule may be amended during the year prior to the Offer of Award to successful applicants.

Applicants should submit their applications through their Institutional Research Office, by that Institution's closing date.

Applications should be submitted through, and have the endorsement of, all research institutions with which the Training Fellowship will be associated, including if relevant, overseas institutions.

Research Offices should send electronic applications to [training.awards@health.gov.au](mailto:training.awards@health.gov.au) or an a CD and hard copy applications to –

by **mail**, to

TAC Secretariat  
Attn: Sean Davis  
MDP33 NHMRC  
GPO Box 9848  
CANBERRA ACT 2601

by **courier**, to

TAC Secretariat  
Attn: Sean Davis  
NHMRC  
Level 5 20 Allara St  
CANBERRA ACT 2601

## **8 Selection and Approval Process**

### 8.1 Selection Procedures

Training Fellowships are awarded in open competition on the basis of merit, following detailed assessment. The Council may exercise discretion as to the number and type of Training Fellowships to be offered in any one year and may not recommend any, if such a course is warranted.

The NHMRC has procedures for declaring conflicts of interest and for members to withdraw, on these grounds, from considering particular Training Fellowship applications.

### 8.2 Assessment Process

#### 8.2.1 *Exclusion*

Exclusion of ineligible applications by the Training Awards Committee (TAC) may take place at any time during the selection process. Every effort will be made to exclude ineligible applications and inform applicants early in the assessment process. Applications that contravene the Training Fellowship Funding Rules in any way, will be excluded. Grounds for exclusion include:

- failing to submit the application through the appropriate Research Office/Chief Executive Officer of an NHMRC approved Administering Institution for certification;
- not meeting the eligibility criteria of the Training Fellowship applied for;
- providing incomplete or misleading information; and
- designating the application as ‘commercial-in-confidence’.

#### 8.2.2 *Assessors*

The Training Awards Committee selects Assessment Panels each year to assess blocks of applications. Ordinarily, separate Panels assess Biomedical, Clinical and Public Health Fellowships, and Howard Florey Centenary Fellowships.

The NHMRC reserves the right to make decisions based on any number of referee reports, supervisor reports and assessments or solely on the expert assessment of the Training Awards Committee.

#### 8.2.3 *Recommendations*

The Training Awards Committee (TAC) may make final checks on eligibility. The TAC ranks each application relative to the others on the basis of the application and the Assessment Panel recommendation. The TAC will recommend budgets. The TAC’s Funding recommendations are submitted to the NHMRC Research Committee, and then the National Health and Medical Research Council.

#### 8.2.4 *Ministerial Approval*

A recommendation from the NHMRC Research Committee is sent to the Minister for Health and Ageing (the Minister) for consideration. The Minister determines which applications will be offered Funding.

#### 8.3 Offer of Training Fellowship

A decision on Training Fellowships will be made by November each year and applicants will be advised as soon as possible thereafter. The Administering Institution will be notified in a Letter of Offer that will indicate the Funding to be provided and will include any special conditions.

A Training Fellowship may not begin, nor Funds be expended, until the nominated Administering Institution and any collaborating institution have entered into a written Deed of Agreement, a copy of which must be forwarded to the NHMRC. The Agreement must cover the role of the institutions in the Training Fellowship including:

- contributions by the institutions;
- intellectual property arrangements; and
- an undertaking by each institution to abide by the Agreement.

##### 8.3.2 *Commencement of Training Fellowships*

Successful applicants must take up their Training Fellowship within 12 months of the Offer of Award, or 31 December of the agreed first year of funding, whichever is the later. Failure to do so will result in termination of Funding.

## 9 Appeals Against Process

Appeals will be considered only against process issues and not against Training Award Committee decisions or assessor ratings and comments.

The appeal must be lodged through the applicant's Institutional Research Office and be received, **within 28 days** of the date on the letter notifying the outcome of applications, to:

The Executive Director  
Centre for Research Management & Policy  
National Health and Medical Research Council  
GPO Box 2702  
CANBERRA ACT 2601

## 10 Training Fellowship Administration

Training Fellowships shall normally be administered by the Australian Institution through which the applicant has applied and to which the NHMRC shall forward stipend payments, any relevant travelling expenses, family allowances etc. Certification is required that the institution is willing to administer the Training Fellowship.

#### 10.1 NHMRC Deed of Agreement

Applicants should familiarise themselves with the NHMRC Deed of Agreement for Researcher Support, available on the NHMRC website ([www.nhmrc.gov.au](http://www.nhmrc.gov.au)).

Administering organisations should note that the NHMRC Deed of Agreement covers post-award management matters.

#### *10.1.1 Administering Institution Reporting Requirements*

Institutions are required to submit these documents to the NHMRC:

- annual financial reports;
- mid-term progress reports; and
- final report.

The NHMRC reserves the right to suspend payment of further instalments of any current Training Fellowship until the appropriate reports have been received and assessed as satisfactory.

#### *10.1.2 Fellow Reporting Requirements*

For all Training Fellowships, Fellows are required to submit these documents to the NHMRC:

- **mid-term report** on the research work undertaken during the first half of the Fellowship and details of the intended program for the following half is required by the Secretary of Council within two months of the mid-term **of the Training Fellowship**;
- **full report** is to be submitted within three months of completion of the Training Fellowship. This report should cover all research undertaken, both within Australia and (for overseas Training Fellowships only) abroad, incorporating details of any new knowledge gained in the field of study over this period; and
- **brief final report** 12 months after completion of the Training Fellowship, detailing current employment status and publications arising from the Training Fellowship, is required.

#### *10.1.3 Failure to Provide Reports*

Where an institution or Fellow fails to submit satisfactory reports, as required, the Minister may determine that Funds have not been used in accordance with the conditions applicable to Training Fellowships, and that all or part of the Funds must be repaid. In this case, the NHMRC may withhold the remainder of the institution's payments under *the National Health and Medical Research Council Act 1992* for the current year or initiate recovery of the Training Fellowship money.

#### *10.1.4 Recognition of NHMRC Training Fellowship Support*

Appropriate recognition for the assistance of the NHMRC should be included in publications resulting from work undertaken during the tenure of a Training Fellowship, by stating that the author (or co-author) holds an NHMRC Training Fellowship, and quoting the Training Fellowship type and application I.D number.

#### *10.1.5 Varying the Terms of the Training Fellowship*

Requests to vary the terms of a Training Fellowship must be forwarded in writing by the Administering Institution's Research Office, or equivalent, to the NHMRC.

### 10.1.6 *Other Awards/Loadings/Additional earnings*

#### **Additional Earnings**

NHMRC Training Fellows and Howard Florey Centenary Fellows, with or without medical or dental qualifications, shall be entitled to engage in professional work for additional remuneration for up to an average of 10% of each working week over the calendar year, provided that:

- (a) the work carried out under this entitlement shall be related to the broad area of their research activities;
- (b) additional remunerative work may only be undertaken with the permission of the Fellow's supervisor and administering institution;
- (c) clinical sessional work, teaching and consulting are all categories of work for which permission could be sought;

and noting that :

- (d) Council shall review entitlements to additional earnings every two years.

In circumstances other than the above, Fellows are not permitted to accept any position, involving the receipt of additional income incurred by personal exertion, unless the CEO of Council has approved, in writing, a specific request to vary this condition.

Health Professional Training Fellows may work between 50 – 70% of each working week on the work identified in the approved application as relevant clinically/professionally.

#### **Salary Loadings**

- (e) Salary loadings are applicable to all Training Fellows with registered medical or dental qualifications, whether or not they perform any clinical duties. The NHMRC will supply all Funds for these loadings on the following basis:
  - (i) The level of loading payable to medically qualified Training Fellows who do not engage in clinical duties will be \$7,500. This level of loading will be paid irrespective of the department or discipline in which an individual works, or the nature of his or her duties.
  - (ii) Where NHMRC Training Fellows with medical qualifications are responsible for patient care within the institution in which they are working, the NHMRC will pay \$15,000.
  - (iii) In the case of staff with dental qualifications, dental loadings, equivalent to half the medical loading, will be payable on the same basis.

#### **Other Awards**

**For the purposes of this clause only, Travelling Awards will not be regarded as an NHMRC award.** Fellows may not hold other NHMRC awards concurrently with their Fellowship, subject to the following conditions. An applicant or Fellow may submit an application for NHMRC Project Grant support either concurrently with applying for the Fellowship, or if successful, at any time during the tenure of the Fellowship. Howard Florey Centenary Fellows, or applicants for this Fellowship, may apply for other grants either concurrently with an application for this Fellowship, or during the tenure of the Fellowship. Where a salary is sought on the Project Grant, and both applications are successful, approval must be sought from Project Grants Committee to use the salary for another researcher, or to have the salary component reduced.

NHMRC Training Fellows will not be eligible to apply for, or hold, two consecutive NHMRC Training Fellowships.

Fellows may accept other awards (eg. Fulbright etc) provided that the CEO is notified and that the acceptance of the other award does not result in any obligation being placed on the Fellow. If the value of the other awards exceeds 25% of the Fellowship allowances and salary packages payable, the Fellowship allowances (but not the salary package) will be reduced by an amount equivalent to the excess, except where an appropriate case is made in writing and accepted by the CEO. (Such a case would need to address the precise conditions of award, its nature and its relationships to the location and content of the Fellow's research programme with accompanying documentation).

Should a Peter Doherty, an Australian Clinical Research, a Health Professional Training, a Public Health (Australia), Aboriginal and Torres Strait Islander Health Research, a Primary Health Care, or an Australian Research (Part-time) Fellowship be able to provide good scientific justification, supported by his/her supervisor, for acceptance of an overseas award from another source, permission may be granted by the NHMRC to interrupt the NHMRC award for a period of up to two years, with a maximum of two years support to be granted under the Fellowship on return to Australia.

#### 10.1.7 *Transfer to/from Part-time status*

Full-time Fellows may initially apply for a minimum of six months and a maximum of 12 months at part-time status. The length of the Fellowship will remain at 4 years. If part-time candidature is required for longer than 12 months, the Fellow will have to reapply to the TAC to have the award converted to a part-time award. Reapplying will involve writing a new project proposal to fit the new time parameters, and the proposal will have to be fully supported by the supervisor and institution.

#### 10.2 Financial Management - Payments

Training Fellowships operate on a calendar year basis. Subject to appropriations, payments shall be made quarterly in the case of salary packages and at such periods as may be appropriate, and as determined by the Council, in respect of other payments, in accordance with approved payment arrangements made under the *National Health and Medical Research Council Act 1992* (the Act). Funds must be used only for purposes approved under the Act, otherwise they must be returned through the usual payments system.

#### 10.3 Privacy of Individuals

Documents containing personal information are handled and protected in accordance with the provisions of the *Privacy Act 1988*, which sets standards for the collection, storage, use and disclosure of, and access to, personal information. Personal information is disclosed only with permission of the individual to whom it relates or where the *Privacy Act 1988* allows.

#### 10.4 Confidentiality

All applications submitted to NHMRC are treated in confidence and are not public documents. Some information from successful applications may be used in publications about research funding. Such details might include the name and position of the Fellow, the host institution, the Training Fellowship amount awarded and the statistical codes provided. Details of unsuccessful applications are kept confidential.

All relevant documents are handled in compliance with the *Privacy Act 1988*; which sets standards for collecting, storing, using and disclosing, and accessing, personal information. However, they are also subject to the provisions of the *Freedom of Information Act 1982* and are available by making a valid application in accordance with this Act.

#### 10.5 Intellectual Property

Applicants must agree to comply with the intellectual property statute of their Administering Institution and with the National Principles of Intellectual Property Management for Publicly Funded Research (available at [www.nhmrc.gov.au](http://www.nhmrc.gov.au)).

#### 10.6 Incomplete or Misleading Information

It is a serious offence to provide false or misleading information. If an application is incomplete or contains information that is considered misleading, it will be excluded from any further consideration for funding.

If the NHMRC believes that omissions or inclusion of misleading information are intentional, or if there is evidence of malpractice, the NHMRC will refer the matter for appropriate legal advice. The Commonwealth Government is committed to protecting its revenue, expenditure and property from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees to gain financial or other benefits by deceit.

Examples of malpractice include, but are not restricted to:

- providing fictitious track records; and
- falsifying claims in publications records (such as describing a paper as accepted for publication when it has only been submitted).

#### 10.7 Contact Points

For further information, the applicant's Institutional Research Office should be contacted in the first instance.

Further information about Training Fellowships is available at:

NHMRC website [www.nhmrc.gov.au](http://www.nhmrc.gov.au)

Enquiries about Training Fellowships may be addressed to:

Sean Davis  
MDP 33  
Collaborations and Researcher Support Section  
NHMRC  
PO Box 9848  
Canberra ACT 2601

Email: [sean.davis@nhmrc.gov.au](mailto:sean.davis@nhmrc.gov.au)

Phone: (02) 6289 9115 Fax: (02) 6289 9131

## Biomedical Overseas (CJ Martin) Fellowships

### NHMRC OVERSEAS TRAINING FELLOWSHIP

#### 1.1 Objectives

The purpose of this Training Fellowship is to provide a vehicle for full-time training in basic research within the biomedical sciences, both overseas and in Australia, to enable Fellows to work on research projects with nominated advisers. These Training Fellowships are offered to a limited number of persons of outstanding ability who wish to make biomedical research a significant component of their career.

#### 1.2 Description

Biomedical (CJ Martin) Fellowships are named after the late Sir Charles Martin, a British scientist who had a profound influence on medical research and teaching in Australia early in the 20<sup>th</sup> Century. Biomedical (CJ Martin) Fellowships are available to graduates in all health related fields.

- applicants may apply simultaneously for both a Biomedical (CJ Martin) and a Biomedical (Peter Doherty) Fellowship, however separate applications are required;
- at the discretion of the Training Awards Committee, and without prejudice to the application, the application may be transferred to a Clinical (Neil Hamilton Fairley) Fellowship or the Public Health (Sidney Sax) Fellowship; and
- applicants may also elect to be considered for the single NHMRC/R.G. Menzies Fellowship (see Section 3.1) which has identical Conditions of Award—a separate application will not be required.

#### 1.3 Eligibility

See Section 4 Training Fellowship Eligibility—no further eligibility requirements apply.

#### 1.4 Funding Details

The full-time Training Fellowships are awarded for a period of four years, the first two of which are spent overseas and the remaining two in Australia. Requests to vary this sequence will not be considered. Overseas Fellows may seek to suspend their Fellowship while overseas for up to two years, or on return to Australia for up to one year.

## Clinical Overseas (Neil Hamilton Fairley) Fellowships

### NHMRC OVERSEAS TRAINING FELLOWSHIP

#### 2.1 Objectives

The purpose of Clinical (Neil Hamilton Fairley) Fellowships is to provide full-time training overseas and in Australia in the areas of clinical research, including the social and behavioural sciences. In considering these applications Council will place emphasis on the applied value of the proposed research.

#### 2.2 Description

Clinical (Neil Hamilton Fairley) Fellowships are named after the late Sir Neil Hamilton Fairley, an Australian scientist, whose research in areas of preventive and tropical medicine received international acclaim. Clinical (Neil Hamilton Fairley) Fellowships are available to graduates in all health related fields.

- applicants may apply simultaneously for both a Clinical (Neil Hamilton Fairley) and an Australian Clinical Research Fellowship, however separate applications are required;
- at the discretion of the Training Awards Committee, and without prejudice to the application, the application may be transferred to a Biomedical (CJ Martin) Fellowship or the Public Health (Sidney Sax) Fellowship; and
- applicants may also elect to be considered for the single NHMRC/R.G. Menzies Fellowship (see Section 3.1) which has identical Conditions of Award—a separate application will not be required.

#### 2.3 Eligibility

See Section 4 Training Fellowship Eligibility—no further eligibility requirements apply.

#### 2.4 Funding Details

The full-time Training Fellowships are awarded for a period of four years, the first two of which are spent overseas and the remaining two in Australia. Requests to vary this sequence will not be considered. Overseas Fellows may seek to suspend their Fellowship while overseas for up to two years, or on return to Australia for up to one year.

## Public Health Overseas (Sidney Sax) Fellowships

### NHMRC OVERSEAS TRAINING FELLOWSHIP

#### 3.1 Objectives

Public Health (Sidney Sax) Fellowships aim to provide full-time training in public health research overseas and in Australia.

#### 3.2 Description

Public Health (Sidney Sax) Fellowships are named after Dr Sidney Sax, the first Chairman of NHMRC Public Health Research and Development Committee and an outstanding leader in health care policy development, the politics of health care and public health research in Australia in the 1960s-1990s. Public Health (Sidney Sax) Fellowships are available to graduates in all health related fields.

- applicants may apply simultaneously for both a Public Health Overseas (Sidney Sax) and a Public Health Australian Fellowship, however separate applications are required;
- at the discretion of the Training Awards Committee, and without prejudice to the application, the application may be transferred to a Biomedical (CJ Martin) Fellowship or the Clinical (Neil Hamilton Fairley) Fellowship; and
- applicants may also elect to be considered for the single NHMRC/R.G. Menzies Fellowship (see Section 3.1) which has identical Conditions of Award—a separate application will not be required.

#### 3.3 Eligibility

See Section 4 Training Fellowship Eligibility—no further eligibility requirements apply.

#### 3.4 Funding Details

The full-time Training Fellowships are awarded for a period of four years, the first two of which are spent overseas and the remaining two in Australia. Requests to vary this sequence will not be considered. Overseas Fellows may seek to suspend their Fellowship while overseas for up to two years, or on return to Australia for up to one year.

## INSERM Exchange Fellowships

### NHMRC OVERSEAS EXCHANGE FELLOWSHIP

#### 4.1 Objectives

INSERM Exchange Fellowships aim to provide training in basic clinical or public health research within the biomedical sciences in France and Australia.

#### 4.2 Description

The L'Institut National de La Sante et de La Recherche Medicale (INSERM) and the NHMRC award INSERM Exchange Fellowships to French and Australian researchers to enable them to carry out work in Australia and France respectively.

- in France, INSERM Fellowships must be conducted in INSERM Laboratories or Institutions;
- applicants may apply simultaneously for both an INSERM Exchange Fellowship and a Biomedical (Peter Doherty), or Australian Clinical Research or Public Health (Australia) Fellowship, separate applications for each are required, however applicants may not apply for an INSERM Fellowship and another type of overseas award; and
- One INSERM Fellowship will be offered each year, although fundable INSERM Fellowship applicants may be offered funding in another Overseas Fellowship category depending on the relative merit of the application against applications in the other category.

#### 4.3 Eligibility

See Section 4 Training Fellowship Eligibility before considering the following, specific to INSERM Exchange Fellowships. To be eligible to apply, applicants must also, at the time of application:

- organise an affiliation with a French-based investigator/INSERM institution to carry out the study.

#### 4.4 Funding Details

The full-time Training Fellowships are normally awarded for a period of four years, the first two of which are spent in France and the remaining two in Australia. Overseas Fellows may seek to suspend their Fellowship while overseas for up to two years, or on return to Australia for up to one year.

## Biomedical Australian (Peter Doherty) Fellowships

### NHMRC AUSTRALIAN TRAINING FELLOWSHIP

#### 5.1 Objectives

Biomedical (Peter Doherty) Fellowships aim to provide full-time training in basic biomedical sciences research in Australia.

#### 5.2 Description

Biomedical (Peter Doherty) Fellowships aim to encourage persons of outstanding ability to make biomedical research a career. Biomedical (Peter Doherty) Fellowships are available to graduates in all health related fields.

- applicants may apply simultaneously for both a Biomedical (Peter Doherty) and a Biomedical (CJ Martin) Fellowship, however separate applications are required; and
- at the discretion of the Training Awards Committee, and without prejudice to the application, the application may be transferred to the Australian Clinical Research Fellowship or Public Health Fellowship.

#### 5.3 Eligibility

See Section 4 Training Fellowship Eligibility before considering the following, specific to Australian-based Fellowships. To be eligible to apply, applicants must also, at the time of application:

- for years 1 and 2, nominate a Department [preferably institution] and research group other than that where the applicant's doctoral qualifications were obtained. Any deviation from this condition must be presented with full justification in the application.

#### 5.4 Funding Details

The full-time Training Fellowships are awarded for a maximum of four years and may be divided between two different institutions.

Under certain circumstances, Biomedical (Peter Doherty) Fellows may earn additional income (See *Deed of Agreement* for details).

Travel expenses are payable to Biomedical (Peter Doherty) Fellows relocating to Australia from overseas or to a different state within Australia.

## Australian Clinical Research Fellowships

### NHMRC AUSTRALIAN TRAINING FELLOWSHIP

#### 6.1 Objectives

Australian Clinical Research Fellowships aim to provide training, in Australia, in clinical research, including the social and behavioural sciences.

#### 6.2 Description

Australian Clinical Research Fellowships aim to encourage persons of outstanding ability to make clinical research a significant component of their career. Australian Clinical Research Fellowships are available to graduates in all health related fields.

- applicants may apply simultaneously for both a Australian Clinical Research and a Clinical (Neil Hamilton Fairley) Fellowship, however separate applications are required; and
- at the discretion of the Training Awards Committee, and without prejudice to the application, the application may be transferred to the Biomedical (Peter Doherty) Fellowship or Public Health Fellowship.

#### 6.3 Eligibility

See Section 4 Training Fellowship Eligibility before considering the following, specific to Australian Clinical Research Fellowships. To be eligible to apply, applicants must also, at the time of application:

- for years 1 and 2, nominate a Department [preferably institution] and research group other than that where the applicant's doctoral qualifications were obtained. Any deviation from this condition must be presented with full justification in the application.

#### 6.4 Funding Details

The full-time Training Fellowships are awarded for a maximum of four years and may be divided between two different institutions.

Under certain circumstances, Australian Clinical Research Fellows may earn additional income (See *Deed of Agreement* for details).

Travel expenses are payable to Australian Clinical Research Fellows relocating to Australia from overseas or to a different state within Australia.

## Public Health Australian Fellowships

### NHMRC AUSTRALIAN TRAINING FELLOWSHIP

#### 7.1 Objectives

Public Health Fellowships aim to provide full-time training, in Australia, in public health research.

#### 7.2 Description

Public Health Fellowships are offered to persons of outstanding ability who wish to make public health research a significant component of their career. Public Health Fellowships are available to graduates in all health related fields.

- applicants may apply simultaneously for both a Public Health Fellowship and a Public Health (Sidney Sax) Fellowship, however separate applications are required; and
- at the discretion of the Training Awards Committee, and without prejudice to the application, the application may be transferred to the Biomedical (Peter Doherty) Fellowship or Australian Clinical Research Fellowship.

#### 7.3 Eligibility

See Section 4 Training Fellowship Eligibility before considering the following, specific to Public Health Fellowships. To be eligible to apply, applicants must also, at the time of application:

- for years 1 and 2, nominate a Department [preferably institution] and research group other than that where the applicant's doctoral qualifications were obtained. Any deviation from this condition must be presented with full justification in the application.

#### 7.4 Funding Details

The full-time Training Fellowships are awarded for a maximum of four years and may be divided between two different institutions.

Travel expenses are payable to Public Health Fellows relocating to Australia from overseas or to a different state within Australia.

## Health Professional Research Training Fellowships

### NHMRC AUSTRALIAN TRAINING FELLOWSHIP

#### 8.1 Objectives

Health Professional Research Training Fellowships aim to provide part-time (50-70%) training for awardees who wish to combine their professional career development with a research Training Fellowship in Australia.

#### 8.2 Description

Health Professional Research Training Fellowships aim to encourage persons who wish to follow a clinical, public and allied health or hospital scientist career in Australia but who do not wish to fully relinquish their professional career in favour of a full-time research Training Fellowship.

- applicants may apply simultaneously for a Health Professional Research Training Fellowship and other full-time Training Fellowships both within Australia and overseas, however separate applications are required.

#### 8.3 Eligibility

See Section 4 Training Fellowship Eligibility before considering the following criteria, specific to Health Professional Research Training Fellowships:

- applications will be accepted from persons at any stage of their research career providing they can demonstrate the need for research training; and
- The applicant's current supervisor must sign an agreement that the applicant will be released if offered a Training Fellowship.

#### 8.4 Funding Details

The Health Professional Training Fellowships are normally awarded for a maximum of three years and may be divided between two different institutions.

A Health Professional Training Fellow must take up the Fellowship within 12 months of the Offer of Award, except where the Secretary of Council has granted special permission to do otherwise.

Where clinical loadings are appropriate, payment will be pro-rated to the appropriate percentage of time worked on research.

Travel expenses are payable to Health Professional Training Fellows relocating to Australia from overseas or to a different state within Australia.

## Australian Research Training Fellowships (Part-time)

### NHMRC AUSTRALIAN TRAINING FELLOWSHIP

#### 9.1 Objectives

Australian Research Training Fellowships aim to provide part-time training in biomedical, clinical and public health research including the social and behavioural science, in Australia, for awardees who do not have other research, clinical or practitioner responsibilities.

#### 9.2 Description

Australian Research Training Fellowships aim to enable persons of outstanding ability to undertake research on a part-time basis where they do not have other research, clinical or practitioner responsibilities. Australian Research Training Fellowships are available to graduates in all health related fields.

#### 9.3 Eligibility

See Section 4 Training Fellowship Eligibility before considering the following, specific to Australian Research Training Fellowship (Part-time). To be eligible to apply, applicants must also , at the time of application:

- for years 1 and 2, nominate a Department [preferably institution] and research group other than that where the applicant's doctoral qualifications were obtained. Any deviation from this condition must be presented with full justification in the application.

#### 9.4 Funding Details

The part-time Training Fellowships are normally awarded for a maximum of four years, at a part-time rate of 50%, and may be divided between two different institutions. Where clinical loadings are appropriate, payment will be pro rated to the appropriate percentage of time worked on research.

Travel expenses are payable to Australian Research Training Fellows relocating to Australia from overseas or to a different state within Australia.

## Primary Health Care Fellowships

### NHMRC AUSTRALIAN TRAINING FELLOWSHIP

#### 10.1 Objectives

Primary Health Care Fellowships aim to provide full-time training in Primary Health Care research within the broader primary health care sector in order to develop and strengthen Primary Health Care research and evaluation of workforce.

#### 10.2 Description

Primary Health Care Fellowships are primarily intended to contribute to the development and strengthening of the Primary Health Care research and evaluation workforce by providing support for post-doctoral research by General Practitioners and other relevant researchers.

#### 10.3 Eligibility

See Section 4 Training Fellowship Eligibility before considering the following, specific to Primary Health Care Fellowships. To be eligible to apply, applicants must also, at the time of application:

- hold a doctorate in a health-related field or have submitted a thesis for such by December of the year of application. The Fellowship can commence on 1 January.
- propose a program of primary health care research that meets the requirements outlined in the Flyer;
- have an agreed attachment for the duration of the Fellowship to an academic institution;
- be an Australian citizen, or be a graduate from overseas with permanent Australian resident status, not under bond to any foreign government; and
- for applicants whose most recent degree was attained overseas, the degree should have these accredited by their institution.
- 

#### 10.4 Funding Details

The Training Fellowship will be awarded for a maximum of four years and may be divided between two different Australian institutions.

Travel expenses are payable to Primary Health Care Fellows relocating to Australia from overseas or to a different state within Australia.

#### 10.6 Training Fellowship Specific Information

Clinical work may be undertaken in conjunction with a university-sponsored practice, in order to maintain vocational recognition as a General Practitioner. Clinical hours should not exceed the minimum necessary for maintenance of vocational recognition.

## **Aboriginal and Torres Strait Islander Health Research Fellowship**

### NHMRC AUSTRALIAN OR OVERSEAS TRAINING FELLOWSHIP

#### 11.1 Objectives

The purpose of this fellowship is to provide a vehicle for research training or training in areas of particular relevance to Aboriginal and Torres Strait Islanders. The fellowships are to enable Fellows to work on research projects under nominated advisers.

#### 11.2 Description

The fellowships are offered to persons who wish to make Aboriginal and Torres Strait Islander Health Research a significant component of their career. This Fellowship is available to graduates in all health-related fields. Priority will be offered to Aboriginal and Torres Strait Islanders.

- applicants may apply simultaneously for both an Australian or overseas Fellowship in this area, however separate applications are required.

#### 11.3 Eligibility

See Section 4 Training Fellowship Eligibility before considering the following, specific to this Fellowship. To be eligible to apply, applicants must also, at the time of application:

- (for Australian awards) for years 1 and 2, nominate a Department [preferably institution] and research group other than that where the applicant's doctoral qualifications were obtained. Any deviation from this condition must be presented with full justification in the application.
- (for overseas awards) applicants must be actively engaged in research at the time of application.

#### 11.4 Funding Details

Australian Training Fellowships in this area will be awarded for a maximum of four years and may be divided between two different Australian institutions. Travel expenses are payable to Fellows relocating to Australia from overseas or to a different state within Australia.

For overseas awards in this area the first two years will be spent overseas and the remaining two in Australia. Requests to vary this sequence will not be considered. Overseas Fellows may seek to suspend their Fellowship while overseas for up to two years, or on return to Australia for up to one year.

## Howard Florey Centenary Research Fellowships

### NHMRC AUSTRALIAN TRAINING FELLOWSHIP

#### 12.1 Objectives

The purpose of the fellowship is to provide a vehicle for Australian researchers working overseas to return to Australia and continue with a biomedical / public health/ clinical research career.

#### 12.2 Description

The fellowships are named after the late Lord Howard Florey, an Australian scientist who shared the 1945 Nobel Prize for the discovery and development of penicillin and later became the first Australian to be president of the Royal Society. The fellowship celebrates the centenary of Lord Florey's birth in Adelaide on 24 September 1898. Howard Florey Centenary Research Fellowships aim to encourage persons of outstanding ability to return to Australia to continue a research career. Howard Florey Centenary Research Fellowships are available to graduates in all health related fields.

- applicants may apply simultaneously for both a Howard Florey Centenary Research Fellowships and NHMRC Project Grants, however separate applications are required. Applicants should also note the eligibility requirements for Project Grants. Both the Fellowship and Project Grant may be held concurrently.

#### 12.3 Eligibility

Applicants would usually have between two (2) to five (5) years postdoctoral experience. Potential applicants with less than 2 years postdoctoral experience at the time of application should apply for an Australian-based Fellowship.

To be eligible to apply, candidates must at the time of application:

- (i) hold a doctorate in a health related field of research.
- (ii) be more than two years postdoctoral at the time of application,
- (iii) be actively engaged in such research overseas, either full or part time;
- (iv) be Australian citizens, or be graduates from overseas with permanent Australian resident status, not under bond to any foreign government;
- (v) must not have been a recipient of an NHMRC overseas training fellowship;
- (vi) provide a specific study plan within a clearly-defined area of research; and
- (vii) have an agreement with an Australian institution to carry out the study.

Applications should be submitted through, and have the endorsement of, the Australian research institution from which the fellowship will be administered.

#### 12.4 Funding Details

Howard Florey Centenary Research Fellowships are held for two years at an Australian institution. Recipients of the Howard Florey Centenary Research Fellowship are paid at the TSP2 rate, currently \$73,750 pa, and are paid a maintenance allowance of \$10,000pa to cover research-related on-site expenses. A Relocation Allowance of \$5,000 is paid in the first payment for this award, without need of a claim or justification of any expense.

Travel expenses ie. airfares and related taxes, are payable to Howard Florey Centenary Research Fellows on relocation to Australia. This is in addition to the Relocation Allowance.