

RESEARCHERS' RESPONSIBILITIES

WITHOUT PREJUDICE

Researchers should read the entire Funding Agreement to identify responsibilities other than those listed below. They should be familiar with the Schedule(s) to the Agreement listing the specific terms/ conditions of their grants.

1. CONDUCTING AND PUBLISHING RESEARCH									
<p>Researchers must conduct their research:</p> <ul style="list-style-type: none"> • within the time period and within the Approved Budget • in accordance with the Application and in accordance with the Funding Agreement • in line with the Funding Policy of the Scheme that funds the research, and in line with <i>The Code, The National Statement, The Animal Code, NHMRC's Dissemination Policy</i> and all other applicable NHMRC guidelines. <p>Researchers must obtain prior written NHMRC approval to vary the terms and conditions of their Funding (e.g. the start/end date, the amount of Funding, the Chief Investigators on the research team).</p> <p>Researchers must acknowledge the Grant ID and NHMRC in publications, media releases, etc.</p> <p>Researchers must declare and manage Conflicts of Interest and protect Personal Information.</p> <p>Researchers must not allow Participating Institutions to start a Research Activity without a Formal Agreement.</p> <p>Researchers must cease work if clause 14 is applied or a Variation is imposed or agreed.</p>									
<i>Clauses to read</i>	4.2	4.3	4.5	4.9	4.10	4.11	5.4	5.5	
	12.9	14	15.1	17	20.1	20.2	28	25	
2. USING RESEARCH FUNDS AND ASSETS									
<p>Researchers must:</p> <ul style="list-style-type: none"> • spend the research Funds, and any interest earned on the Funds, <u>only</u> on the particular Research Activity • spend research Funds on direct costs associated with the research (see NHMRC's list of direct research costs) • spend research Funds in accordance with the Funding Agreement, the Approved Budget for the research Activity, the Funding Policy for the Scheme, and any conditions applying to the research activity. <p>Researchers must ensure an Asset purchased with the Funds for a Research Activity is under the control of the research team working on that research and that the research team has first priority use of the Asset.</p> <p>Researchers who are CIAs, or are Fellows or Scholars, should inspect the Administering Institution's financial and other records on their Research Activity.</p>									
<i>Clauses to read</i>	7.1	7.4	7.6	13.1	4.6				
3. REPORTING									
<p>Researchers must:</p> <ul style="list-style-type: none"> • provide complete and accurate Progress and Final Reports either by the dates specified in the Funding Agreement or, if different, by the dates specified in the Funding Policy for a Scheme • provide Additional Reports when required. 									
<i>Clauses to read</i>	9.20	9.21	9.22	9.23	9.26	12.10			
4. ADMINISTRATIVE OBLIGATIONS									
<p>Researchers must:</p> <ul style="list-style-type: none"> • establish and maintain good records on the conduct of Research Activity and retain records for at least 5 years • participate in NHMRC peer review processes • provide NHMRC with any information on a Research Activity it reasonably requires for auditing and evaluating purposes. <p>Researchers must not:</p> <ul style="list-style-type: none"> • accept any other remuneration except from the Administering Institution (or a Participating Institution) for work done on the Research Activity if they receive a fulltime salary from a Salary Support Package • represent themselves as officers, employees, or agents of NHMRC. <p>Researchers can receive income generated from IP rights in Existing Material.</p> <p>Researcher must provide the Administering Institution with:</p> <ul style="list-style-type: none"> • written consent to have Personal Information included in any NHMRC annual report • written undertakings to Administering Institution not to disclose NHMRC's Confidential Information <p>Moral Rights waivers.</p> <p>CIAs must submit a Transfer Application if they wish to transfer to another Administering Institution.</p>									
<i>Clauses to read</i>	4.13	4.15	8.1	8.2	8.3	10.2	21.5.a	22.2	26.2
	23.1	12.7							